JOB POSTING

POSITION: Merchandise Processor – Forklift Operator

WORK DAYS: Thursday - Sunday

WORK TIME: 5:00am-3:30pm

WORK STATUS: Full-Time

JOB DESCRIPTION:

Daily picking duties: execution of manual picks as well as assisting with various outbound functions as needed. Labeling and sorting of merchandise, repacking as needed. Quality functions related to inventory accuracy and daily reporting of inaccuracies. Ensure organization and housekeeping of the area daily. Process STS and drop zone. Pick, sort and stage CRB orders. Utilize Williams Sonoma’s Mission, Vision, and Values to govern daily activities, including guidance to other associates and departments.

JOB REQUIREMENTS/SKILLS:

- Ability to multitask.
- Extremely detailed while performing all tasks and reports.
- PKMS knowledge.
- Forklift certified- all machines: Order Picker/Reach Truck/Swing Reach Truck.
- Positive attitude, strong work ethic, ability to work under pressure, and be a fast learner.
- Excellent attendance
- Willingness to be part of a team (performing whatever duties are necessary).
- Job requires physical exertion - walking, bending, lifting, standing, climbing.
- Must be able to lift 65lbs minimum throughout the course of the day.

ALL INTERESTED CANDIDATES MUST APPLY ONLINE:

http://careers.williams-sonomainc.com/
JOB POSTING

POSITION: General Maintenance
WORK DAYS: Monday - Friday
WORK TIME: 2:30pm-11:30pm
WORK STATUS: Full-Time

JOB DESCRIPTION:

• Daily maintenance of MHE batteries and battery station - Including watering and upkeep. Provide support for general housekeeping, facility maintenance, and preventative maintenance of fire extinguishers, dock door, dock levelers, and miscellaneous general warehouse equipment. Work with maintenance staff to maintain a safe and functional work environment.

JOB REQUIREMENTS/SKILLS:

• Must be forklift certified, with a working knowledge of battery changing/watering requirements.
• Must be mechanically inclined, with the ability to fix basic repairs throughout the facility.
• Job requires physical exertion - walking, bending, lifting, standing, climbing.
• Must be able to lift 65lbs minimum.

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**JOB POSTING**

POSITION: Lead - Customer Service

WORK DAYS: Monday - Friday

WORK TIME: 11:00am-7:30pm
*Shift alternates Saturdays, 9:00am-5:30pm*

WORK STATUS: Full-Time

**JOB DESCRIPTION:**
Establish and promote hardworking ethics through team work and collaboration with associates. Utilize Williams Sonoma's Mission, Vision, and Values to govern daily activities, including guidance to other associates and department. Solicit opinions of team members on departmental operations to maximize productivity and quality objectives. Share business information with teammates through floor presence; suggest improvements to current techniques. Promote and cultivate safety awareness and culture throughout the Company. Maintain a clean and safe work environment by communicating safety topics and conducting safety audits. Works cooperatively and harmoniously with manager, co-workers, and others. Train and direct a team of associates to achieve departmental and division production goals to provide customers with the ultimate delivery experience. Control the workflow on the floor and simultaneously prioritize team goals to ensure that deadlines are met. Track productivity, provide feedback on productivity and quality related performance to teammates, peers and manager by using departmental resources. Forklift training provided for successful job bidder if necessary.

**JOB REQUIREMENTS/SKILLS:**
- Ability to operate a counterbalance, reach truck or swing reach and other duties needed to support the replenishment operation.
- Ability to research and resolve issues.
- Must be able to sit for long periods of time and work at heights of 5-35 feet
- Observe all applicable safety procedures for safe operation of lift truck
- Some heavy lifting up to 70 lbs.
- Able to work overtime as required
- Excellent attendance record
- Proficient with PkMS and/or other WMS systems

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